

NEWBIGGING PRIMARY SCHOOL PARENT COUNCIL

ANNUAL GENERAL MEETING HELD ON

THURSDAY 12TH SEPTEMBER, 2013 AT 6.15PM

Present: Gillian Alcorn, Alistair Crozier, Paul Donaldson, Kathryn Foot, Diane Melvin, Lynsey Milne, Craig Nugent, Jill Ness, Cate Ritchie, Lorna Rogers, Lorraine Wakefield, Lesley Milloy, Anne Bruce

Apologies: Ashley Thomson

Kathryn Foot opened the meeting and welcomed everyone to the Annual General Meeting. Everyone then introduced themselves to the meeting. Kathryn welcomed Lesley to the school.

Chairperson's Report

Kathryn thanked everyone for their support and said that 2012/13 had been a difficult year with members moving on to other schools. She also thanked the Parent Council for their support on her family bereavement in March.

A brief outline of the previous session was then given. The Parent Council purchased Christmas presents and selection boxes, organised a Halloween party and paid for buses for trips as well as making a donation towards the cost of the summer trips. The PC also set up 4 new annual awards – a Modern Languages Award in Ruth Cave's name; a Music Award in Elaine Yeaman's name; and Citizenship Awards for a pupil from P1/3 and P4/7. Two fetes were also organised.

Members of the PC have attended training and meetings which have given them the opportunity to meet members of other parent councils as well as Angus Council education staff. They were also invited to attend interview skills training which resulted in Kathryn being involved in the recruitment process for the new Head Teacher.

Funds were raised through the sale of raffle tickets for a Christmas hamper, the Halloween party and 2 fetes. Proceeds raised from the first fete (£406.65) were donated to Dundee's Maggie's Centre in memory of Elaine Yeaman and Ruth Cave.

During the 2012/13 school year both a drama club and a netball club were set up. Parent Council members also helped out at the school play, had input into both the school's handbook and website, and were involved in an Angus Council consultation into redeveloping a path between Newbigging and Monikie.

The Parent Council hope to improve links with Monikie Primary School with a view to getting the 2 schools doing more together.

Treasurer's Report

Diane Melvin reported on a very successful fundraising year. In addition to the money raised for Maggie's Centre, £36 was raised from the Halloween disco which was given to the school for the Creativity Fund; the Christmas raffle raised £383.28 and the June fete made £652.09 after the cost of the bouncy castle was deducted.

Money spent by the Parent Council was: Christmas £81.48; £22 for renewal of lottery licence; £80 on flowers; £205 on school trips; £220.23 on trophies; and £50 on vouchers for teachers. This has left a balance of £1,199.52 to be carried into 2013/14.

Budget

Anne outlined the budget that the Parent Council receives from Angus Council. For 2013/14 this consists of £400 for secretarial fees and £28 towards the cost of paper and ink for printing fliers, newsletters, tickets etc. Any underspend from the £28 will be transferred to the school budget the following financial year. Kathryn pointed out that the PC only receives the £400 secretarial fee if Anne is on the committee as secretary. If a parent takes on the role no payment is received. The Devolved School Management budget was produced and a brief discussion followed about current/future cuts to school budgets.

Constitution

The Constitution was discussed. As it was updated in February no further review is required at the moment.

Office Bearers

Chair	Kathryn Foot – proposed by Diane Melvin, seconded by Lorna Rogers
Co-Chair	Paul Donaldson – proposed by Kathryn Foot, seconded by Diane Melvin
Treasurer	Diane Melvin – proposed by Paul Donaldson, seconded by Lorna Rogers
Secretary	Anne Bruce
Committee	Gillian Alcorn, Lynsey Milne, Craig Nugent, Lorna Rogers, Ashley Thomson

There being no further business the meeting closed at 6.45pm.